

CATTERALL VILLAGE HALL

REGISTRATION NUMBER 1007196

TRUSTEES' ANNUAL REPORT 1 OCTOBER 2024 TO 30 SEPTEMBER 2025

Objectives, Activities and Achievements

Catterall Village Hall is a small charity responsible for managing and maintaining the village hall for the use of Catterall residents with the object of improving the conditions of life for those residents. The Village Hall and the neighbouring QEII Playing Field owned by Catterall Parish Council, are the only community facilities in the village which has grown significantly in recent years with an influx of new housing.

It is run by a small number of volunteers who are Trustees of the Charity and form the Committee.

In all we do we keep in mind the Charity Commission's guidance on public benefit. We aim to ensure that Catterall Village Hall provides a safe and cost effective place for community, social, recreational and educational activities.

We have introduced new policies this year including Information for Contractors, Website Privacy Policy, Risk Management Policy and Risk Register, Register of Interests and Register of Gifts and Hospitality. We also have a policy review calendar to ensure all policies are regularly reviewed. These policies help us to work in a safe, efficient and transparent manner.

The range of regular activities in this reporting year has included belly dancing, Catterall Brownies and Catterall Rainbows, modern dance (adults), Coffee Stop, children's dance, baby sensory group, keep fit, pilates, Little Voices (children's acting and singing), Counselling and Reiki, a monthly pop-up charity shop, Alcoholics Anonymous, Catterall Parish Council, 2 choirs and a Christian Fellowship group. It has also hosted other events such as Catterall Gala, children's parties, meetings and been used as a polling station.

No groups have priority or exclusive access (other than the parish council which has a small office in the village hall which is not available to hire by anyone else).

The Committee continues to manage the hall in as cost effective way as possible. We have changed our electricity contract and our insurance to ensure we get the best possible price and agreed to change our solar company to access better rates. We have also changed our window cleaner who provides an enhanced service for the same price. The online booking facility continues to save time for both committee members and hirers and its link to our accounting software means that invoices are generated automatically and reminders sent out regularly until payment is made. Given these and other improvements we were able to maintain our prices at the same level as the previous year to the benefit of hirers.

The Committee take health and safety seriously and ensure that all necessary inspections and testing are carried out on a timely basis. There is a risk assessment for the hall and car park and this is reviewed on a regular basis. All inspection and testing certificates are published on the website and, on the advice of our electrician, we have installed new distribution boards to ensure electrical safety. We had a professional Legionella Risk Assessment carried out when the hall reopened after the covid pandemic closures and ensure that the required testing is carried out. One of our committee members has undertaken Legionella training and is our dedicated Legionella lead.

We continue to invest in the facilities available for the benefit of users. We have installed lights at the front of the hall to improve visibility on the car park and at the rear to deter youths

congregating and causing damage. We have also re-decorated a large part of the hall. We are grateful to Catterall Parish Council who agreed to pay for the installation of lights on the car park and to use the lighting columns to improve CCTV coverage in the area. This has saved the committee a considerable amount of money.

Additional information

The Committee is grateful to Wyre Accountancy Services who independently verified the 2023/24 accounts free of charge.

Financial Review

Review of the charity's financial position at the end of the period	At the end of the financial year (30 September 2025) the closing bank balance was £28,866 and the net assets were £29,144 (verified)
Statement explaining the policy for holding reserves stating why they are held	The committee's policy is to hold reserves of a minimum of £15,000 to ensure sufficient funds to deal with emergency or urgent needs
Amount of reserves held	£15,000
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	None
Explanation of any uncertainties about the charity continuing as a going concern	None

Structure, Governance and Management

Description of charity's trusts:

Type of governing document	Lease and Trust Deed signed 29.11.91 Schedule 1 updated and signed 17.11.21
How is the charity constituted?	Charitable Trust
Trustee selection methods	Trustees are appointed or reappointed at the Annual General Meeting in November

Reference and Administrative details

Charity Name	Catterall Village Hall
Other Name the Charity Uses	None
Registered Charity Number	1007196
Charity's Principal Address	Catterall Village Hall, Garstang Road, Catterall PR3 1XN

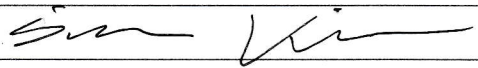
Charity Trustees

Trustee name	Office (if any)	Dates acted if not for whole financial year	Name of person (or body) entitled to appoint trustee (if any)
Simon Kirkman	Chair		
Jan Finch	Secretary		
Amy Holland	Booking Secretary		Catterall Brownies
Carl Boardman			
Chris Eccles			
Kev O'Hanlon	Treasurer		
Julie Bostock			Catterall Parish Council

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full Name	SIMON KIRKMAN
Position	CHAIR
Date	02/12/2025

19.11.25