

Maintenance Report Sheet

Customer Name: Catherall Village Hall
Site Name (if different from above): Garstang

Pipework connections	<input checked="" type="checkbox"/>	Full test of unit & controls	<input checked="" type="checkbox"/>	Check safety devices	<input type="checkbox"/>	All covers secure	<input type="checkbox"/>
Clean filters & condenser	<input checked="" type="checkbox"/>	Operation of fan motors	<input checked="" type="checkbox"/>	Condensate pan & drain	<input checked="" type="checkbox"/>		
	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		

Job Number: 101780
Order Number:

Manufacturer	Indoor Unit		Location
	Model Number	Serial Number	
Mitsubishi Electric	PLA-RP60BA	1F02435	Main Hall
Mitsubishi Electric	PLA-RP60BA	1F02408	Main Hall
Mitsubishi Electric	MSZ-GE25VA	1015286	Small office

Manufacturer	Outdoor Unit		Location
	Model Number	Serial Number	
Mitsubishi Electric	PUHZ-P125VAH3	1E01674	Back building
Mitsubishi Electric	MUZ-GE25VA	0030083	Front building

F-Gas Log

Refrigerant Type	<u>R410A</u>
Refrigerant Quantity (kg)	<u>4.5kg</u>
Year of Installation	<u>?</u>
Leak Test	<u>Yes</u>

F-Gas Log

Refrigerant Type	<u>R410A</u>
Refrigerant Quantity (kg)	<u>800g</u>
Year of Installation	<u>?</u>
Leak Test	<u>Yes</u>

Refrigerant additions & removals:

Serial Number	Amount (Kg)	Reason
Added/Removed		
Added/Removed		

Comments: Condenser on front of Building Condensate Drain is Broken

Customer Signature: _____
Customer Print: _____
Date: 2.3.23

Engineer Signature: CDrewe
Engineer Print: CDrewe
Date: 2.3.23

Building Services Engineers